

**JOINT PRACTICE COMMITTEE
(WESTERN CAPE)**

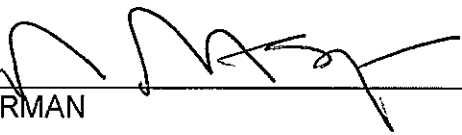
CONSTITUENTS:
CAPE INSTITUTE OF ARCHITECTURE
SOUTH AFRICAN PROPERTY OWNERS' ASSOCIATION
ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS
SOUTH AFRICAN ASSOCIATION OF CONSULTING ENGINEERS
MASTER BUILDERS & ALLIED TRADES ASSOCIATION, W.CAPE

Practice Note 06/2009

CERTIFICATION/VALUATION

The JPC urges all those concerned with the certification and payment of sums under building contracts and subcontracts to do everything possible to ensure that all valuations reflect a fair and realistic assessment of the work executed. This can best be done by conscientious observance of the procedures laid down in the various contracts and subcontracts regarding certification and payment of monies and by ensuring wherever possible that options are exercised which permit accurate valuations to be made. In particular observance of the following is strongly recommended:

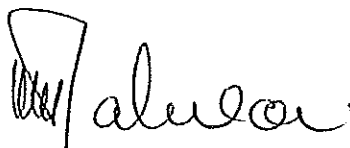
- 1 Interim payments should reflect as accurately as possible the true value of work executed including due allowance for the effect of variation orders.
- 2 As far as possible consensus/agreement should be reached on interim valuations. Contentious times should be addressed timeously and should not be allowed to accumulate.
- 3 All claims should be submitted timeously by all parties
- 4 All Consultants should have the confidence and presence of mind to resist pressures exerted by various parties in the industry.
- 5 All Consultants should forward a valuation regardless of whether a claim has been submitted.
- 6 The Architect retains the prerogative to reduce the value where the quality of work is unacceptable. This however is a separate issue to the valuation of work.
- 7 Any variation to a Contractor's interim claim/valuation should be highlighted, explained and reason/explanation in writing.



CHAIRMAN

18 June 2009

DATE



SECRETARY