

**JOINT PRACTICE COMMITTEE**

**(WESTERN CAPE)**

CONSTITUENTS:  
CAPE INSTITUTE OF ARCHITECTURE  
SOUTH AFRICAN PROPERTY OWNERS' ASSOCIATION  
ASSOCIATION OF SOUTH AFRICAN QUANTITY SURVEYORS  
SOUTH AFRICAN ASSOCIATION OF CONSULTING ENGINEERS  
MASTER BUILDERS & ALLIED TRADES ASSOCIATION, W.CAPE

**Practice Note 07/2009**

**TIMEOUS COMPLETION/PRESENTATION OF FINAL ACCOUNTS**

It is the considered opinion of the Joint Practice Committee that it is in the best interests of the whole of the industry that Final Accounts are prepared, agreed and settled as expeditiously as possible.

To that end it is most important that as much final agreement as is reasonably possible takes place during the course of the contract, leaving as little as possible to be resolved after completion of the physical work.

Contractors and Sub-Contractors should ensure that all obviously necessary information is provided to the Quantity Surveyor at the earliest opportunity, and the Quantity Surveyor should ensure that any further information which is required is requested timeously in writing.

  
\_\_\_\_\_  
CHAIRMAN

18 June 2009  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
SECRETARY